

19 April 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
Period Ending 19 April 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred
During the Preceding Week:

a. Quality of Life: During the next two weeks, the Durathon rubber sports surface for the gymnasium, locker rooms, and the new running track is scheduled for installation.

b. DCI Portraits: On 13 April 1984, restoration of the Raborn portrait was completed by Roz Westmoreland, formerly of the National Portrait Gallery. The painting was returned to its place in the 1C Corridor of the Headquarters Building, and at the same time the Hillenkoetter portrait was removed for conservation purposes. It will be returned in time for Family Visitation Day.

Mr. Casey will have the first sitting for his portrait with the artist Raymond Kinstler on 12 May in the artist's studio in New York City. The normal time for completion of portraits after the first sitting is 6 months.

c. New Building Project - Bid Package 1: General Services Administration (GSA) advises that the first construction contract is imminent. Final approval is expected on 18 April. The construction supervisor for George Hyman Construction Company advises that he will be on site within 48 hours after the contract is signed.

S E C R E T

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25X1 d. New Building Project - Bid Package 2: A pre-bid conference for the powerhouse renovations was held on 12 April. Approximately 50 industry representatives were present. The only serious issue has been protest over the specifications for the new cooling tower. To avoid claims of proprietary specifications, an addendum has been issued to bidders that widens the range of acceptable cooling tower designs. []

25X1 e. Visit by GSA Customer Service Officer: During the past week, Mr. Alfred Bahr, Senior Customer Service Officer, visited Supply Division, OL, to advise of available GSA services and of promoting greater use of such services. Problem areas, with respect to receiving discrepancies, long lead time, and furniture identifications were discussed. []

25X1 g. [] OL, - Repaving and Drainage Improvements:

25X1 Site work has resumed to finish the remaining catch basin and retaining wall prior to completion of remaining reinforced concrete paving. []

25X1 h. 2430 E Street Secure Voice System: A contract was awarded on 13 April to Continental Page Services by Procurement Division, OL, for the construction of a communications equipment room, Wang room, air conditioning upgrade, and conference room renovation in the South Building. The secure voice and data grid have been installed under a previous contract, and this new contract will complete the secure voice system within the 2430 E Street complex. []

SUBJECT: Report of Significant Logistics Activities
for the Period Ending 12 April 1984 []

i. Adjusted Standard Level User Charge for FY 1983 for

[] The Real Estate and Construction Division, OL,
has received the adjusted Standard Level User Charge bill for
FY 1983 regarding [] The bill amounts to
\$1,230,453, and Real Estate and Construction Division is
preparing the appropriate paperwork for the Agency to pay this
bill. []

k. Relocation of Headquarters Telephone Cable:

Production Services Contracts Branch, OL, held a fact finding
session with the Chesapeake and Potomac Telephone Company (C&P)
on 10 April concerning the relocation of the Headquarters
telephone cables. The main issues were as follows:

(a) The most cost efficient and least time-consuming
method of relocating the cables.

(b) Will C&P agree to an Agency contract?

(c) Will C&P submit a cost breakdown and allow
an audit?

Item (a) will require additional work by the Agency as
well as C&P. Items (b) and (c) have yet to be resolved. A
follow-up meeting is planned for 20 April. It is anticipated
that this meeting will result in the resolution of the issues.

3. Significant Events Anticipated During the Coming Week

Daniel C. King